

# SunSystems

## Advanced Inquiry

Advanced Inquiry delivers powerful ad hoc functionality for your SunSystems ledgers. It is designed for use by all kinds of users to provide quick answers to simple or complex queries in a summary or detailed format.

The drill-down and drill-around features of Advance Inquiry include the capability to drill out from a SunSystems transaction to an external application database.

### Product Overview:

- Inquire on all SunSystems Ledgers
- Data can be analysed in summary or detailed levels
- Ability to display amounts rounded to 0 up to 000,000's
- The fastest extraction speed of any inquiry tool for SunSystems
- Ability to save previous inquiry for future use
- Power grids allow hierarchical grouping, sorting and progressive searches
- Multi level inquiries based on any field - not just account codes
- Department, Cost Centre, or Project balances for entire ledger at your fingertips
- Works with SunSystems 5 and 4

### Data Selection


- Automatically 'aware' of your analysis dimensions
- Completely user defined
- Measure the number of results before running the extract
- Non contiguous selection ranges
- Access all ledgers of a business unit
- Include or exclude rough book transactions
- Select on transaction description patterns
- Select amount ranges from any value field

### Who, in your organisation, will benefit from using Advanced Inquiry?

- Finance department users who answer ad hoc inquiries
- Accounts Payable / Receivable for invoice and payment inquiries
- Auditors who need to trace transaction details
- Users who have an understanding of the data model e.g. analysis dimensions
- Sales people who are continually watching the status of sales transactions - now they can check for themselves
- Staff who wish to enquire on the status of their expense account transactions
- Accountants analysing finance data in SunSystems
- Line of business managers who want transaction tracking rather than fixed reports
- Anyone requiring daily activity reporting

### Benefits you can expect

- Productively address ad hoc non-recurring inquiries
- Fast extraction for quick data checks
- Instantly transfer data to Excel or Word
- Select on any transaction attribute
- Save previous selections for later reuse
- Email selections to other users
- Output to xls, html or xml
- Custom drill down to any transaction source
- Automation of manual tasks with an easy to use option
- Improved data integrity through data transparency



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### Features at a glance:

#### What makes Advanced Inquiry different?

- Works on your data out of the box
- No complex setup required
- Drill down paths on the fly
- Create data hierarchies as you go
- Incredibly quick
- Select data from over 150 attributes
- Categorise your data in over 50 ways
- Save your inquiry for future use
- Email your inquiry to another user

#### Links to other data sources

- Auto drill down to any transaction
- Drill down to SunSystems Collect notes
- Custom drill down to any data source
- Output to Excel with one click

#### Internet ready with our unique 3 tier technology

- The unique PACS three tier technology is included in Advanced Inquiry
- Users achieve unbelievable speed across the Internet, out of the box
- Design eliminates unnecessary network traffic & attendant delays

#### Inquiry on Ledgers

- Drill to full journal
- Expand display to all transaction details quickly
- Refresh display quickly to update to real time

### Output the results

- The selection can be saved for reuse
- Seamlessly place the results in Excel or Word
- User defined print styles can be saved for later reuse
- Save as a desktop icon for auto use
- Publish the output as xls, html or XML

### Security

- Functional security controls
- Apply to all or selected entities
- Data user groups
- Apply security either as inclusive or exclusive

### Working with your results

- Drill down with the ability to display cell or column transactions
- Summarise a cell or column by, amongst others, account code, dates, periods, any dimension code, journal details
- Apply filters on the fly
- Automatic step back to previous selection results
- Custom sorting
- Powerful grid capability including multiple group by, column sorts, progressive extraction for very large databases
- Chart the results
- User control over chart options
- Linked screens allow you to peruse the data easily

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